

FINISHED COMPARISON SAMPLE

ABC is low by \$2,600. Three scope items are unresolved.

North Harbor Office Renovation | Electrical package | 3 proposals

APPARENT LOW BID	OPEN SCOPE GAPS	DECISION STATUS	NEXT ACTION
ABC Power \$39,900	3 in ABC	Not decision-ready	Clarify before award

Do not compare totals yet

Confirm ABC includes Alternate 2, Alternate 4, and the project schedule. Its permit-fee exclusion may also affect the final cost.

Comparison at a glance

Requirement	Summit Electric	ABC Power	Delta Electrical
Proposal total	\$42,500	\$39,900	\$61,000
Alternate 2	Included [S-02]	Not addressed [A-02]	Included [D-02]
Alternate 4	Included [S-03]	Not addressed [A-03]	Included [D-03]
Project schedule	Attached [S-04]	Missing [A-04]	Attached [D-04]
Permit fees	Included	Excluded [A-05]	Included
Warranty	2 years	1 year	2 years

QUESTIONS TO SEND

Resolve the gaps before award.

These questions are ready to copy into an email or bidder clarification log.

Requirement	Question for ABC Power	Source
Alternate 2	Confirm whether Alternate 2 is included. If not, provide the add price.	A-02
Alternate 4	Confirm whether Alternate 4 is included. If not, provide the add price.	A-03
Project schedule	Provide the proposed start date, duration, and crew assumptions.	A-04
Permit fees	Confirm the permit and inspection fee amount excluded from the proposal.	A-05

What happens next

- 1

Send the four questions to ABC Power.
- 2

Update the editable spreadsheet with the bidder response and revised price.
- 3

Compare totals only after the scope rows match.

EVIDENCE REGISTER

Every flagged answer points back to wording.

The source references on pages 1 and 2 link to the matching evidence rows below.

ID	Source	Page	Illustrative wording	Mapped result
S-02	Summit proposal	4	Alternate 2 included in base proposal.	Included
A-02	ABC proposal	All	No reference to Alternate 2 found.	Not addressed
D-02	Delta proposal	5	Alternate 2 included.	Included
S-03	Summit proposal	4	Alternate 4 included in base proposal.	Included
A-03	ABC proposal	All	No reference to Alternate 4 found.	Not addressed
D-03	Delta proposal	5	Alternate 4 included.	Included
S-04	Summit proposal	7	Anticipated construction duration: six weeks.	Attached
A-04	ABC proposal	All	No project schedule attached.	Missing
D-04	Delta proposal	9	Anticipated construction duration: eight weeks.	Attached
A-05	ABC proposal	3	Permit and inspection fees by owner.	Excluded

Sample boundary

This report uses illustrative data created to show the finished BrightBid deliverable. A paid comparison is prepared from the buyer's uploaded documents by a human reviewer. BrightBid organizes evidence and unresolved questions; it does not choose a vendor, certify completeness, validate pricing, or replace professional judgment.